

## SAFETY SIGN RISK ASSESSMENT CHECKLIST

<b>FIRE RISKS</b>	<b>Yes</b>	<b>No</b>
Are all fire exits and assembly points clearly marked?	<input type="checkbox"/>	<input type="checkbox"/>
If no fire exit is in the immediate vicinity, are there fire exit safety signs with arrows to indicate in which direction the exit lies?	<input type="checkbox"/>	<input type="checkbox"/>
Are escape routes and exits unobstructed?	<input type="checkbox"/>	<input type="checkbox"/>
Are all fire doors correctly labelled?	<input type="checkbox"/>	<input type="checkbox"/>
Is the fire-fighting equipment, including fire alarm call point, properly identified?	<input type="checkbox"/>	<input type="checkbox"/>
Is it clear what type of fire each extinguisher can be used on?	<input type="checkbox"/>	<input type="checkbox"/>
Are electrical hazards, isolators and electrical switches clearly signed?	<input type="checkbox"/>	<input type="checkbox"/>
Are no smoking areas clearly defined?	<input type="checkbox"/>	<input type="checkbox"/>
Do all staff know what to do in the event of a fire, including not using the lift?	<input type="checkbox"/>	<input type="checkbox"/>
Does your means of escape route provide for disabled members of staff?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a canteen or cooking hazards?	<input type="checkbox"/>	<input type="checkbox"/>
<b>CHEMICAL RISKS</b>		
Are there hazardous substances on the premises that need marking?	<input type="checkbox"/>	<input type="checkbox"/>
If so, do points of entry to hazardous areas need signing?	<input type="checkbox"/>	<input type="checkbox"/>
Are highly technical hazards, such as radiation, laser or biological hazards clearly signed?	<input type="checkbox"/>	<input type="checkbox"/>
Are all hot water/hot surface hazards clearly marked?	<input type="checkbox"/>	<input type="checkbox"/>
Do you require safety signs for harsh environments?	<input type="checkbox"/>	<input type="checkbox"/>
<b>MACHINERY RISKS</b>		
Do all machines with guards carry safety signs on guard use?	<input type="checkbox"/>	<input type="checkbox"/>
Do machines require the use of personal protective equipment and therefore PPE safety signs to reinforce their use?	<input type="checkbox"/>	<input type="checkbox"/>
Do all your staff know the company policy regarding machine maintenance?	<input type="checkbox"/>	<input type="checkbox"/>
<b>NOISE RISKS</b>		
Do you have any areas in the building where the noise level could exceed 85Db(A)?	<input type="checkbox"/>	<input type="checkbox"/>
<b>VEHICLE MOVEMENT RISKS</b>		
Are all traffic routes clearly marked?	<input type="checkbox"/>	<input type="checkbox"/>
<b>PEDESTRIAN MOVEMENT RISKS</b>		
Are all pedestrian routes clearly marked?	<input type="checkbox"/>	<input type="checkbox"/>
Are areas that are restricted to authorised personnel clearly marked?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any slip, trip or fall hazards?	<input type="checkbox"/>	<input type="checkbox"/>
<b>OVERHEAD RISKS</b>		
Do you need to warn of an overhead crane or other construction related hazards?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any low height hazards?	<input type="checkbox"/>	<input type="checkbox"/>
<b>PRECAUTIONARY SIGNAGE</b>		
Is the first aid box clearly identified?	<input type="checkbox"/>	<input type="checkbox"/>
Is the emergency shower clearly identified?	<input type="checkbox"/>	<input type="checkbox"/>
Is the eye wash facility properly identified?	<input type="checkbox"/>	<input type="checkbox"/>
Are you displaying the statutory notices legally required?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have any temporary hazards?	<input type="checkbox"/>	<input type="checkbox"/>